

**ORGANIZATION DETAILS**

1. Name of the organization : Action of Human Movement (AHM)
2. Registered office Address : 3/13, Madha Koil street, Kammalam Poondi Po Uthiramerur Tk, Kancheepuram - 603 406
3. Field offices : Kancheepuram , Endathoor,
4. Date of Registration and Reg.No: 04.10.2004, 121/2004
5. Phone Number : +91 044 – 27293555
6. Mobile No : +91 9443596715
7. Fax : +91 04427293555
8. Email : ahmsociety\_kkm@rediffmail.com, info@ahmngo.org
9. Website : www.ahmngo.org,www.ahmngo.blogspot.in
10. AHM NGO Social Issues Website: www.tamilnadupress.blogspot.in
11. AHM NGO Siddha blog : www.agatteyar.blogspot.in
12. Legal Status & Exemption detail: Registered Society  
Registered under 12AA of .I.T.Act.1961  
Registered under 80G of I.T. Act. 1961  
Registered under FCRA Act 2010,  
Govt.of India  
Every Year we have filed I.T.Return  
35AC I & II – Applied
13. Pan Card No : AAAAA7566L
14. FCRA No : 075820407
15. Main Activities & Partners Logo:



Integrated Development of Disable Person project(IDDPP), Poor and marginalized peoples project, Women Social enterprise business model, Family counseling. Awareness Camps, Rural computer literacy programme, SHG formation, Eco & Medical tourism, Herbal hospital Adult Literacy Programme, Women Skill Training (Tailoring, Embroidery, Jute Bag, Paper Cups and Plates ,Alovera organic product, Organic forming(vermin compost, Pancha Kavya), Rural Diary , Food processing unit,Areca Net Plates),(The women skill development

[www.ahmngo.org](http://www.ahmngo.org),[www.ahmngo.blogspot.in](http://www.ahmngo.blogspot.in),[www.facebook.com/ahmngo](https://www.facebook.com/ahmngo),[www.twitter.com/ahmngo](https://www.twitter.com/ahmngo)



Training is given by DRDA , Women Development Corporation of Tamil Nadu under SGSY Govt. of India Project)HIV/AIDS AWARENESS TO THE PUBLIC AND TRUCKERS, Youth Skill Development Training, Child Right Campaign,Environmental Preservation Training, Carrier Guidance and Job placement Training for the 10<sup>th</sup> and +2 school Final students, Indian Art and Culture documentation and preservation,

- 16. NGO Partnership Indian ID No :** **TN/2009/0006681**
- 17. Indian Central Social welfare board No:** **TN/0005515**
- 17A. Guide Star India Number :** **GSN 1160**
- 18. Area of operations :** Kancheepuram, Tiruvannamalai, Vellore & Tiruvalloor and Chennai
- 19. Administration Core team :**
  1. Dr.P.Vedha Nayagi, M.S.W,M.A. President ,
  2. C.Arockia raj, MA, DOA, Secretary
  3. K.Charles, M.S.W, MA, B.Ed., Treasurer & Four Executive committee members.
  4. Dr.Ujeene Muthu, Advisor
  5. Prof.A.Victor MSW,Mphill,[phd], Advisor
- 20. Staff structure :**
  - Full time staff 12 Nos
  - Part Time staff 24 Nos
  - Volunteers 30 Nos
- 21. about the founder :** He is the PG Graduate, Social entrepreneur, He has fifteen years Experience with Indian and International NGOs. He is the TOT Trainer on social Analysis. He has got so many awards and recognition for his outstanding social work.

**22 Bank Account Detail**

- Indian Account Name :** **Action of Human Movement (AHM)**
- Indian Account Number :** **822410100003551**
- a. IFSC Code :** **BKID0008224**

[www.ahmngo.org](http://www.ahmngo.org), [www.ahmngo.blogspot.in](http://www.ahmngo.blogspot.in), [www.facebook.com/ahmngo](http://www.facebook.com/ahmngo), [www.twitter.com/ahmngo](http://www.twitter.com/ahmngo)

- b. MICR Code : 600013504
- c. Name of the Bank : Bank of India , Kammalam Poondi Branch
- d. Bank Address : 67, Car Street, Kammalam Poondi - 603406
- e. Mode of electronic transfer: RTGS, NEFT
- f. Bank phone No : 04427272217
- g. Foreign Account Detail  
 Foreign Account Name : Action of Human Movement (AHM)
- h. Foreign Account Number: 822410210000024
- i. Swift Code : BKIDINBBMOS
- j. Bank Phone Number : +91 044 27272217

### 23. Awards and Recognition

S.No	Subject/ Nature	For What	Name of the Institution	Year
0	eNGO challenge award winner 2014 and 2015	Innovative women social enterprise project with ICT approach	Digital Empowerment Foundation (DEF) Public Interest Registry (PIR) - USA	2014 & 2015
1.	Bharatha Rathna Dr.MGR Award	Outstanding social worker for community Development	National Integrity and Cultural Academy – Chennai	2011
2.	District Planning committee Nodal NGO for Vazndhu Kattuvom Project	For Rural Livelihood skill training nodal NGO	District Collectorate and DRDA	2013
3.	Gold star Millennium award & Gold medal	Outstanding NGO in Kancheepuram district	National Integrity and Cultural Academy – Chennai	2010
4.	Bharat Vikas Ratan award	National Economic and Social Development	AI India Business Development Association – Delhi - 95	2010
5.	Life Time Social Development award 2009	Rural Social Development	Health & Education Development Association - Delhi	2010
6.	International Intellectual Achievement award	Best Concept Creator	Global Achievers Foundation , Delhi , Thailand	2010
7.	UN ECOSOC - Consulative status NGO	Outstanding NGO	United Nations	2013-2018
8.	Registered with Guidestar India	NGO Transparency	Guide-star India , Mumbai	2011-2013
9.	UNDP authorized NGO for Peace and Conflict resolution	Peace and Non violence	UNDP Asia – Pacific Regional Centre- Thailand	2011-2014
10	Non business member , UN Global compact		United Nations	2013
10.	Confederation of India Industries(CII) – BYST LOC Partner	For Youth Self Employment Programme	CII – Chennai	2009 - 2013
11.	Kissan Mart (I Next) – Mumbai	For Rural Agriculture	i Next – Mumbai	2011

		Development		
12.	Registered with Guide star India, BigTech, Nasscom foundation, Samhita, Jagoree, NGO partnership system India, Ammodo, ideal List	For Legal and Fund Raising		2010-2013

**24. Last Three Year Annual Budget : 2014 – 2015- Rs.1500000.00**

**2013 – 2014- Rs900000.00**

**2012-2013- Rs.501077.53**

**2011-2012 – Rs.253423.00**

**2010 – 2011 – Rs.498829.01**

**25. Working Districts : Kancheepuram, Tiruvannamalai, Chennai  
And Vellore**

**26. Source of funds : Local individual Donations, Grants from Tamil Nadu Government, Grants from Government of India, Members subscription, foreign donation and CSR Donations**

**27. Present Project : Social enterprise foreign project from Switzerland, CSR India project, Rural computer literacy project, We are Doing Government of India and Government Tamil Nadu Women Skill development Training**

**28. Vision statement : “Including the excluded and giving the best to The least”**

**29. Mission Statement : “Equal and Integrated community development Through Mind, Education, Employment and Economics”**

**29A. Mission Statement 2020 : To built an environment that will facilitate the Creation of social enterprise knowledge through research and empower women to develop sustainable model for greater social impact through our innovative intervention**

- 29 B. For what to our future plan :
- To form Indian Herbal Garden and Indian Medicine of Siddha or Ayurvedic Hospital
  - To establish Innovative skill training Institute
  - To develop a cultural Team for Tamil Nadu Folk arts
  - To form international Meditation centre
  - To give concept of return back to Mother Nature
  - To create wonderful documentation centre on Indian Art, Music and Culture,
  - To create sustainable model for disable Persons

### 30. AHM NGO Staff selection policy

1. Resume submission as designed by AHM NGO website format ([www.ahmngo.org](http://www.ahmngo.org))
2. Interview
3. Training (6month) - Probationary period
4. Confirmation(after 12 month), After confirmation period they will get PF, ESI, CL, ML, Loan facility available
5. They have to give their original certificate or Rs.2000 for deposit (Refundable)
6. They have to know how to submit action plans and monthly report to get salary

### 31. AHM NGO Letter policy

1. Letter should be in AHM NGO Letter pad
2. It should contain Letter no, date and Signature of the founder director
3. Letter Headings should be Arial Black font size 18, Letter Content should be Arial font size 12.
4. Each Printout should with office copy and to the concern person copy
5. Government letter should post in registered post\* or office email address([ahmsociety\\_kkm@rediffmail.com](mailto:ahmsociety_kkm@rediffmail.com) or [info@ahmngo.org](mailto:info@ahmngo.org) , CC to [ahmdocu@rediffmail.com](mailto:ahmdocu@rediffmail.com) & [ahmdocuments@gmail.com](mailto:ahmdocuments@gmail.com))

### 32. AHM NGO field work policy

1. Area visit
2. Village meeting
3. No of participants.
4. Village president signature
5. Participant's signature, Photo Evidence, GPS, GPRS , MMS & what's up evidence
6. Follow up

## 7. Monitoring and evaluation

### 33. AHM NGO Project planning

1. PRA or Need analysis or feasibility study
2. Target group willing letter and Village president council letter
3. Need based Project proposal preparation with community target people
4. That project should sanctioned by the AHM NGO Executive committee members
5. Project submission
6. Project sanction
7. Project Staff selection
8. Project Implementation
9. Monitoring and Evaluation

### 34. AHM NGO Programme policy

1. All the AHM Programmes must be designed by the programme director or The Secretary or The Executive Secretary with project advisory committee .

### 30. AHM NGO Consultancy and FCRA policy

All terms are negotiable but we strictly follow the rules of Govt.of India and their foreign policy

### 31. AHM NGO Document policy

All the AHM NGO document should be with the founder Director or The Secretary or the Executive Secretary.

### 32. The outside person boarding and lodging Policy with AHM NGO

If any illegal death or Accident or sick during the above said period, AHM NGO does not be guarantee. They have to take care on their own.

### 33. AHM NGO Indian and International Project Policy

We only request fund for Indian and International agency to fulfill our organization's aim and objects not for the only just fund. All the donations are properly audited by qualified professional Chartered Accountant and Social audited.

### 34. AHM NGO Social audit & public policy

All the people in the world can come and check all the activities of AHM NGO, all the document are available for them as part of our social responsibility and transparency of our activities

### 35 Volunteers

Volunteers are most welcome for concerns on international issues. Please visit our web [www.ahmngo.org](http://www.ahmngo.org) for more details.

[www.ahmngo.org](http://www.ahmngo.org), [www.ahmngo.blogspot.in](http://www.ahmngo.blogspot.in), [www.facebook.com/ahmngo](http://www.facebook.com/ahmngo), [www.twitter.com/ahmngo](http://www.twitter.com/ahmngo)

### 36.AHM NGO CSR Policy

We are strictly following the act and rules of Company Act 2013 and as well as sec 135.

### 37. References

1. Mr.A.Muniyasamy M.Sc.,M.Ed..

Principal, Kacnhee Vidyaswaram,

Little Kancheepuram

Mobile: 9629047624

2. Dr. Ujeene Muthu MA.,M.Phill.,Phd.

HOD Loyola College, Vettavalam

Tiruvannamalai

Mobile: 09443501027, 08762676886

3. Prof.A.Victor Jeyaseelan MSW, M.Phill, [Phd]

Moonlight De – Addiction cum Rehabilitation Centre

Chingleput – 603 111

Mobile : 9940577587.

E-mail: moonlightdeaddictioncentre@gmail.com

### Declaration

**All the information's above are true to the best of my knowledge.**



**Truly Yours**

**C.Arockia raj, Founder Director**

**Mobile: 9443596715,**

**Email: arokkm@rediffmail.com**

**arokkm@gmail.com**



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